Registration of e-mail address

Registering your e-mail address, you can reserve a book that has been checked out or order a book from another campus online.

Step 1: Log in to Online Request

There are two ways to log in.

• From the library's website

https://www.libra.titech.ac.jp/en



Click "Online Request" on the top of the library's website. Login method is the same as Tokyo Tech Portal.

Step 2: Registration of e-mail address



After logging in to Online Request, click "Your Profile Confirm/Change" on the service menu.



• From the Tokyo Tech Portal

https://portal.titech.ac.jp/portal-e.pl

► dynamic menu	Image: Tokyo Tech Portal Image: Tokyo Tech Portal Brog fort Image: Tokyo Tech Portal	Japanese
	Beducational Services ① 地路Webシステム (Web system for S&F)	
	① 図書館サービス: Library Service	
	 DX Support Services Sack Box 	

After logging in to Tokyo Tech Portal, click "図書館 サービス : Library Service".

	/ Change Dorrowing Status, Reservation and Renewing 🗸 Ordering Articles/ Interlion	
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ID Number Name Campus Faculty and Department Address and Phone E-mail(1)	Dokayama campus Dokayama campus Pastal code Address Phone Call phone III To reserve books or use other online servic (1).	ies, you need to fill out E-mail

Click "Change" to go to the "Changing your profile" screen which you can register your contact information and so on.

Please register the e-mail address you will use to reserve books and order books from another campus in "E-mail(1)".

In the "E-mail alerts from library" section of this screen, you can set due date reminder. Click "Send" after setting.



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