Due to the registration of new books and data maintenance, the number of hits may differ depending on the class day.

## PART1

## No. 1

|  | A | B | C |
| :---: | :---: | :---: | :---: |
| Result | 1 | 447 | 68 |

You can get different results by separating the search terms or replacing them with other words. In addition to "knack," "technique," and "skill," you can also search for "tips" and "method" to find books on presentation skills. When you enter a search term in the free word field, you may get hits for books that include your search term in the table of contents. It may seem like an unrelated book, but it may contain information you want to know.

## No. 2

| Answer | $\mathbf{3 7}$ |
| :---: | :---: |

## PART2

## No. 1

| Answer | $\mathbf{4}$ |
| :---: | :---: |

Holdings information is grouped by volume number and location. From the holdings information, you can also check how many copies of the book you search for are available, due dates of books on loan, and whether or not the book has been reserved.

## No. 2

| Answer | (3) |
| :---: | :---: |

When you are looking for materials, check the holdings information first. And confirm that a book is not checked out and in which area of the campus library it is located. Then let's go to the bookshelf and look for the book by using the call number.
Please note that the location of the book may differ depending on the call number. For example, in "Ookayama Main Lib. B1F - General Books", books with call numbers 400-699 are located far away from books with other call numbers.

## WWeb sites for reference

| Tokyo Institute of Technology Library <br> https://www.libra.titech.ac.jp/en | Library Catalog <br> https://topics.libra.titech.ac.jp/en |
| :--- | :--- |
| Classification <br> https://topics.libra.titech.ac.jp/en/ndc | For Campus Members <br> https://www.libra.titech.ac.jp/en/guide/members |
| Online Request <br> https://www.libra.titech.ac.jp/en/guide/online | E-Journals and E-Books list <br> https://sfx.usaco.co.jp/titech/az |

